

## LEGAL AND DEMOCRATIC SERVICES

### COMMITTEE DECISION SHEET

#### COMMUNITIES, HOUSING AND INFRASTRUCTURE COMMITTEE - TUESDAY, 13 JANUARY 2015

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<b><u>Determination of Exempt Business</u></b>	<b><u>The Committee resolved:</u></b> to consider item 14.1 on the agenda with the press and public excluded.	N/A	N/A
2.1	<b><u>Requests for Deputation - None received</u></b>		N/A	N/A
3.1	<b><u>Minute of Previous Meeting of 28 October 2014</u></b>	<b><u>The Committee resolved:</u></b> to approve the minute as a correct record.	N/A	N/A
4.1	<b><u>Committee Business Statement and Annual Reports List</u></b>	<b><u>The Committee resolved:</u></b> (i) to remove item 2 (Duthie Park Restoration – Heritage Lottery Funding Bid); and (ii) to otherwise note the updates contained within the business statement and annual reports list.	Democratic Services	S Dunsmuir
4.2	<b><u>Motions List</u></b>	<b><u>The Committee resolved:</u></b> to note the updates contained within the list.	Democratic Services	S Dunsmuir

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5.1	<b><u>Motions - There are no items under this heading</u></b>		N/A	N/A
6.1	<b><u>Referrals - There are no items under this heading</u></b>		N/A	N/A
7.1	<b><u>2014/15 General Fund Revenue and Capital Budget Monitoring</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the report and the information on management action and risks that was contained therein; and</p> <p>(ii) to instruct that officers report the year end position to the appropriate committee.</p>	Finance	H Sherrit
7.2	<b><u>2014-15 Housing Revenue Account - Budget Monitoring</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the financial information contained within this report; and</p> <p>(ii) to instruct that the Head of Finance continues to update the Committee in consultation with the Director for Communities, Housing and Infrastructure on the actual outturn position for 2014/15 following completion of the year end statutory accounts.</p>	Finance	H Sherrit
7.3	<b><u>2014-15 Trading Services Budget Monitoring</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the report and the information on management action and risks that is contained therein;</p> <p>(ii) to instruct that officers report the year end position to the appropriate Committee; and</p>	Finance	H Sherrit

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		(iii) to approve the virements outlined in Appendix B.		
8.1	<b><u>Proposals for Service Manager Restructure</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the proposed service manager structure for Communities, Housing and Infrastructure;</p> <p>(ii) to note the timeline for implementing the proposals in accordance with the scheme of delegated powers of 8 October 2014 and general delegations to chief officers, item 23: <i>To permit Directors to undertake restructuring including establishing new posts, converting posts, changing grades and changing job titles, all in consultation with the Head of Human Resources and Organisational Development, provided that such changes are within the approved service budget and that the required consultation with trades unions has been undertaken;</i></p> <p>(iii) to note that a further progress report would be issued to Committee on 18 March 2015 detailing the work undertaken in the development of job profiles, the evaluation of posts and the associated involvement and consultation undertaken with staff and trade unions; and</p> <p>(iv) to send the Committee's best wishes to Donald Urquhart for a speedy recovery</p>	Communities, Housing and Infrastructure	P Leonard / C Hunter



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		(iii) to note the successful bid to the Scottish Government Regeneration Fund for the development of the Henry Rae Community Centre to form a community hub, comprising space for supporting the provision of a range of recreational and learning activities, including those activities delivered by Middlefield Community Project; (iv) that the existing lease for Inchgarth Community Centre be extended to encompass an increased area as set out in Appendix A to the report; and (v) that Torry Learning House be returned as Housing Stock.		
9.2	<u>Strengthening Local Policing - report by Chief Superintendent Adrian Watson, Police Scotland</u>	<u>The Committee resolved:</u> (i) to instruct officers to provide feedback to the Scottish Police Authority that Aberdeen City Council welcomes efficiency savings but supports the continuation of an independent Police Division within Aberdeen City; and (ii) to otherwise note the content of the report.	Communities Housing and Infrastructure	P Leonard
9.3	<u>Police Scotland - Aberdeen City Division Performance - April to September 2014</u>	<u>The Committee resolved:</u> (i) to request a report on the number and profile of Police Divisional and support staff within Aberdeen City; (ii) to request further information on the number of applications disclosed under the Domestic Abuse Disclosure Scheme;	Office of Chief Executive	C Monaghan

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		<ul style="list-style-type: none"> <li>(iii) to request further performance information to include quarterly data and year on year comparative data for the past 2 years</li> <li>(iv) to request a briefing on counter terrorism within Aberdeen City; and</li> <li>(v) to note the content of the report and thank the Aberdeen Police Division for their work across the city and to commend them for their holistic partnership approach that has led to Aberdeen becoming Scotland's safest city.</li> </ul>		
9.4	<b><u>Local Fire and Rescue Performance Report</u></b>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to request further performance information on the number of Fire and Rescue visits to schools and other such presentations to children in future performance reports;</li> <li>(ii) to organise a workshop to brief members on the Local Fire and Rescue Plan and all relevant legislation; and</li> <li>(iii) to note the report and thank the Fire and Rescue Service for their people focussed approach and their professionalism and to commend the service for continually going the extra mile in service to the public.</li> </ul>	Office of Chief Executive	C Monaghan
10.1	<b><u>Aberdeen Local Development Plan 2016 - Draft Supplementary Guidance</u></b>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to approve the Draft Supplementary Guidance;</li> <li>(ii) to authorise publication, subject to any minor drafting changes, of the</li> </ul>	Planning and Sustainable Development	A Brownrigg

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		<p>Supplementary Guidance alongside the Proposed Local Development Plan for a 10 week period for representations;</p> <p>(iii) to authorise publication of the Environmental Report; and</p> <p>(iv) to thank officers for their efforts preparing the supplementary guidance.</p>		
10.2	<p><b><u>Aberdeen Local Development Plan - Update from Scottish Government</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to approve that authority is delegated to the Head of Planning and Sustainable Development to make any further amendments to the Plan to ensure it is consistent with any further guidance from the Scottish Government relating to the adoption of the supplementary guidance in order to ensure that the SG, as determined by the Committee in Committee Report CHI/14/064, is adopted without ministerial objection; and</p> <p>(ii) to approve the Proposed Aberdeen Local Development Plan as amended, to include specific reference to Supplementary Guidance as advised by the Scottish Government and to suspend Standing Order 22(2) to enable this amendment to be made.</p>	<p>Planning and Sustainable Development</p>	<p>A Brownrigg</p>
10.3	<p><b><u>Aberdeen Local Development Plan - Development Plan Scheme 2015</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>to approve the adoption and publication of the Local Development Plan Scheme, including</p>	<p>Planning and Sustainable Development</p>	<p>W Hekelaar</p>

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		sending it to Scottish Ministers and informing key agencies and consultees.		
10.4	<b><u>Local Transport Strategy - Consultative Draft</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to approve the content of the report and the Council's consultative draft Local Transport Strategy, following incorporation of comments by Members;</p> <p>(ii) to approve a period of consultation on the draft Local Transport Strategy and Strategic Environment Assessment with members of the public and stakeholders; and</p> <p>(iii) to report back to Committee with the results of the public consultation and a final draft Local Transport Strategy in May 2015.</p>	Planning and Sustainable Development	L Napier
10.5	<b><u>Sponsorship of Business Awards</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to continue to sponsor (jointly with Aberdeenshire Council) an award category at the Enterprise North East Trust Grampian Awards for Business Excellence in 2015, at a cost of £7,500;</p> <p>(ii) to continue to sponsor an award at the Aberdeen and Grampian Chamber of Commerce Northern Star Awards in 2015, but replace sole sponsorship of an award with shared/joint sponsorship with Aberdeenshire Council of the Green Award, at a cost of £4,500;</p> <p>(iii) to continue to sponsor the Grampian Food Forum Awards for Innovation in 2015 to enable Aberdeen City food</p>	Economic and Business Development	E Robertson

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		<p>and drink sector businesses to enter the awards scheme, at a cost of £1,000; and</p> <p>(iv) to receive an annual report on the impact of this business award sponsorship activity.</p>		
10.6	<b><u>KIMO Membership</u></b>	<p><b><u>The Committee resolved:</u></b> to approve retention of Aberdeen City Council's membership of KIMO.</p>	Planning and Sustainable Development	S Laing
10.7	<b><u>International Trade and Investment Plan 2015/2016</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to approve the report and the activities described therein, subject to the 2015/2016 budget-setting process;</p> <p>(ii) to approve the relevant travel by officers and Elected Members for the activities as described in Appendix One;</p> <p>(iii) to receive a bulletin report on each international event undertaken in the plan;</p> <p>(iv) to note the process for approving overseas travel in Appendix Two, including, where required, a fast-track process to enable officers to respond to short-notice opportunities that are deemed high-value, but still ensuring the same high level of senior management scrutiny; and</p> <p>(v) to approve the proposed criteria on page 7 for the International Trade and Investment team to assess the level of resources to dedicate to inward delegation requests, including the option to refer activities, by agreement,</p>	Economic and Business Development	N Ellison / E Robertson

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		to other teams, services and / or external partner organisations, where the activity insufficiently matches the International Trade and Investment priorities described in this report, but is deemed a priority for the Council or City overall.		
10.8	<b><u>European Funding and Projects Update</u></b>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to approve the participation of Aberdeen City Council in the Horizon 2020 'Cultural Heritage' funding call;</li> <li>(ii) to approve the participation of Aberdeen City Council in the Horizon 2020, 'Making Scientific Subjects and Careers more attractive to young people', funding call;</li> <li>(iii) to note the assistance provided for the Europe for Citizens Town Twinning funding call;</li> <li>(iv) to note the announcement of DAPHNE funding and plans to submit an application under this funding call; and</li> <li>(v) to approve any associated travel for project workshops and meetings.</li> </ul>	Economic and Business Development	A Robinson
10.9	<b><u>External Funding Plan</u></b>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to approve the External Funding Plan (Appendix 1) and travel identified within, valid up to and including 2020. (with the relevant Councillor to travel for CPMR and NSC related work);</li> <li>(ii) to approve travel in connection with HyEr of one officer and the relevant Councillor for up to four meetings per year within the EU, up to and including</li> </ul>	Economic and Business Development	Y Ratnayeke / S Bews

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		<p>2017 (ref. 5.1);</p> <p>(iii) to approve travel in connection with the European Innovation Partnership of Smart Cities for 1 officer. A maximum of 4 meetings per year within the EU up to and including 2020 (ref 5.2);</p> <p>(iv) to approve travel in connection with the CPMR Energy and Maritime Group for one officer for up to four meetings per year, up to and including 2020 (ref 5.3);</p> <p>(v) to approve travel for two officers to attend the Hydrogen Fuel Cell Conference February 2015, including a visit to Toyota and Nagasaki, Japan (ref 5.4);</p> <p>(vi) to approve travel for two officers to attend the Hannover Messe, Europe's largest hydrogen, fuel cell and battery exhibition, in April 2015 (ref 5.5); and</p> <p>(vii) to approve travel in April 2015 for two officers to attend the Canadian Hydrogen Fuel Cell conference in Vancouver in April 2015 (ref 5.6).</p>		
11.1	<p><b><u>Various Small Scale Traffic Management and Development Associated Proposals (New Works)</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to approve the proposals in principle;</p> <p>(ii) to instruct the appropriate officers to commence the necessary legal procedures of preliminary statutory consultation for the traffic regulation orders required as described in this report. If no significant objections are received, then progress with the public advertisement and report the results to</p>	Asset Management and Operations	M Cowie

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		<p>a future meeting of this Committee; and</p> <p>(iii) to instruct the appropriate officers to commence the combined statutory consultation for the traffic regulation order for the list of Blue Badge parking bays and report back to a future meeting of this Committee.</p>		
11.2	<p><b><u>Various Small Scale Traffic Management and Development Associated Proposals (Final Stage of Statutory Process - Public Advert)</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to approve the orders that did not attract objections, and that all the orders be made and implemented accordingly;</p> <p>(ii) in relation to The Aberdeen City Council (Duthie Terrace, Aberdeen) (Exemption for cyclists) Order 201(X), and The Aberdeen City Council (Broomhill Road, Aberdeen) (Prohibition of Waiting) Order 201(X), overrule the objections received and approve these orders be made as originally envisaged; and</p> <p>(iii) to request that officers provide costing for the implementation of the orders contained in the report.</p>		
11.3	<p><b><u>Wellington Road Corridor</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to approve the land identified on the site of the former Craiginches Prison for the purposes of improving the transport corridor A956 Wellington Road; and</p> <p>(ii) to instruct officers to enter into</p>		

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		negotiations with the Scottish Government to seek transfer of the land into Council ownership at no cost to the Council, noting that provision would be made within the capital programme as a contingency.		
11.4	<b><u>Car Parking - Payment Systems and Removal of Vehicles</u></b>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to approve re-commissioning of our mobile telephone payment contract;</li> <li>(ii) to approve re-commissioning of our immobilisation, removal and storage of illegally parked vehicles contract; and</li> <li>(iii) to agree that pay and display machines should not be upgraded to accept card payments.</li> </ul>		
11.5	<b><u>Proposed Revision of Bus Lane Timings on Great Northern Road</u></b>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to note the results of the bus lane surveys;</li> <li>(ii) to agree to the principle of a revision of bus lane timings/loading restrictions on Great Northern Road on the approach to the Haudagain Roundabout so that lanes are operational 0730-0930 and 1500-1830;</li> <li>(iii) to instruct officers to commence the Traffic Regulation Order process accordingly; and</li> <li>(iv) to instruct officers to review the size of the numbering on bus lane signage.</li> </ul>		
12.1	<b><u>A96 Park and Choose Car Park / Dyce</u></b>	<b><u>The Committee resolved:</u></b>		

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	<b><u>Drive Link Road - Tender Report</u></b>	<ul style="list-style-type: none"> <li>(i) to note the content of the report;</li> <li>(ii) to instruct officers to nominate the preferred bidder, and consequently award the contract when the various agreements for land, contributions etc are in place;</li> <li>(iii) to approve the re-imbusement of costs for the Junction Works which equates to £750,000 in total as more particularly detailed in paragraph 2 of the Financial Implications from the Developer; and</li> <li>(iv) to refer to the Property Sub Committee the purchase of additional land required for the road from one of the developers and to delegate powers to officers to agree a value for the purchase of the land up to £896,000 as a credit to be used against any future roads mitigation that is required in relation to any subsequent planning applications for any future development on the developer's site adjacent to the road.</li> </ul>		

**If you require any further information about this decision sheet, please contact Stephanie Dunsmuir, tel 522503 or email [sdunsmuir@aberdeencity.gov.uk](mailto:sdunsmuir@aberdeencity.gov.uk)**